

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS
SPECIAL BOARD MEETING
WEDNESDAY, FEBRUARY 1, 2017
5:00 P.M.**

A special meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Dale Phillips, President at 5:00 p.m.

Board Members Present: Dale Phillips, Christine Allen, David Altieri, Angela Green

Board Member Present by Policy 1215: Use of Technology for Attendance at Board of Education & Committee Meetings: Stephen Swain

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Jason Jantzi, Ariel Snyder, Joe Edick,

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended. There was no response.

Mr. Hall took the opportunity to review and discuss with the Board of Education the emergency closure practice that was built into the 2016-17 academic calendar. The District has currently used five of the six emergency closures days that were built into the 2016-17 academic calendar.

Mr. Hall reviewed with the Board of Education the option should the District use another emergency closure day to attend school on Friday, April 14, 2017 and should another day be needed the District would be in attendance Friday, April 21, 2017.

Julie Gayne indicated that Friday, April 14, 2017 is a paid holiday for twelve-month employees and if the District were to be in attendance this would be a flexible day for those employees.

16-17 198 Moved by Green, seconded by Altieri, to approve April 14, 2017 as the first day give back and then April 21, 2017 should the District Use More Than the Six Emergency Closure Days Built Into the 2016-17 Academic Calendar

Yes: Allen, Green, Altieri, Swain, Phillips
No: None
The motion carried.

Julie Gayne took the opportunity to review with the Board of Education the Tax Cap Calculation for the 2017-18 school year that is due February 28, 2017. Julie indicated that Mr. Jim Rounds, Assessor, is not required to have his final assessment figures until March 1 but he does not anticipate a change in PILOT assessments. Julie indicated the allowable levy growth factor (CPI) is 1.26 percent and the tax base growth factor is 1.0109 percent. Julie does not anticipate a change to the Tax Cap Calculation as presented.

Julie inquired from the Board of Education their position on the tax cap override for the 2017-18 submission. The preliminary tax cap number allowed is 2.35 percent. Julie must enter a response to submit the District's Tax Cap.

Mr. Swain indicated that he would prefer not go over 2 percent and is not supportive of a super majority.

16-17 199 Moved by Green, seconded by Allen, to approve Tax Cap Calculation as presented for the 2017-18 School Year indicating the Board of Education will not seek to override the Tax Cap as calculated.
Approve
Tax Cap
Calculation
as Presented Yes: Allen, Green, Altieri, Swain, Phillips
for the No: None
2017-18 The motion carried.
School Year
Indicating the
Board of
Education will
Not Seek to
Override the
Tax Cap
as
Calculated

16-17 200 Moved by Altieri, seconded by Green, to approve provided agenda from Bernier & Carr Associates.
Approve Bernier & Carr Associates.
Provided
Agenda from Yes: Allen, Green, Altieri, Swain, Phillips
Bernier & No: None
Carr The motion carried.
Associates

Discussion on impending Capital Improvement Project proceeded to take place. Julie Gayne reviewed the 2017/18 debt service with the Board of Education. Julie indicated that short-term borrowing may need to occur until the last debt project payment has been made, while the new project is under construction.

Julie Gayne also indicated she has had a conversation with Ben Maslona, Fiscal Advisors, regarding how much Capital Reserve the District would need to apply to a 8.5 million dollar project in regards to the Five-Year Building Condition Survey for a vote in May that would have no impact on the tax levy. Julie Gayne also indicated if a May Capital Project Improvement vote was approved, the District would need to move the funds from the Capital Reserve to Capital Fund before the end of the fiscal year.

Discussion took place on various scenarios in regards to transferring monies from the Capital Reserve to the Capital Fund.

Mrs. Green inquired how much the District received in additional Foundation Aid. Mr. Hall indicated the District received \$30,000 from the preliminary Executive Budget.

Mr. Phillips indicated he would like to review the different scenarios once Julie Gayne receives them from Fiscal Advisors.

Mr. Hall indicated he felt it was admirable that the Board of Education was going to the taxpayers with money in a Capital Reserve.

Julie Gayne took the opportunity to remind the Board of Education the Capital Reserve was established for 2 million dollars.

Jason Jantzi indicated that SED will review the District's floor plans and money allocated will take into consideration the number of classrooms and the number of students enrolled in the District.

Mr. Hall indicated that a meeting with all Department Heads was held and that he will hold another meeting with elementary and secondary staff for another set of eyes and then will review with Jason Jantzi. Mr. Hall also indicated he wanted to safeguard looking at this potential project through current eyes and not get stuck in the present. Once the District has information from Fiscal Advisors, information will be reviewed with Jason Jantzi and his team. Mr. Hall indicated it was important for a forward thinking project.

Julie Gayne took the opportunity to review a handout on the estimated debt service provided by Fiscal Advisors.

Jason Jantzi indicated it was important to prioritize depending on the scope of the project. Jason Jantzi took the opportunity review with the Board of Education the schedule for meeting dates. Jason Jantzi also indicated there would need to be a Special Board Meeting after the week of February 28, 2017 along with another special meeting to determine the scope of the proposed project. Jason Jantzi also indicated that everything would need to be finalized by March 21, 2017 for a May voter proposition vote.

Mr. Phillips indicated that if the District had 1.7 million in the Capital Reserve he would not be opposed to a 1.1 or 1.2 percent tax levy increase to fund the balance of the project after state aid.

Mr. Phillips also indicated he is interested in reviewing the three scenarios.

Jason Jantzi indicated he would attend the February 28, 2017 Board meeting to review the three different options. Jason also took the opportunity to remind the Board of Education that every Capital Project needs a SEQR.

Jason Jantzi requested the Board of Education to consider dates in April for two public presentations on the proposed Capital Project.

Janson Jantzi, Ariel Snyder and Joe Edick left the meeting at 6:00 p.m.

Old Business

Ms. Gaffney took the opportunity to remind the Board of Education on the “*Launch a Leader*” Workshop being held on Thursday, February 2, 2017.

Board Issues

Mr. Hall reported to the Board of Education the Superintendents Search Brochure is in the process of being produced.

16-17 201 Moved by Green, seconded by Allen to go into Executive Session to
Executive Discuss Employees of Interest
Session to
Discuss Yes: Allen, Green, Altieri, Swain, Phillips
Employees No: None
of Interest The motion carried.

The meeting recessed to Executive Session at 6:07 p.m.

16-17 202 Moved by Green, seconded by Altieri, to come out of Executive Session.
Come Out
of Yes: Allen, Green, Altieri, Swain, Phillips
Executive No: None
Session The motion carried.

The meeting resumed at 6:45 p.m.

16-17 203 Moved by Green, seconded by Altieri, to adjourn the meeting.
Adjournment
 Yes: Allen, Green, Altieri, Swain, Phillips
 No: None
 The motion carried.

The meeting adjourned at 6:46 p.m.

Sheri Rose, District Clerk

Dale Phillips, Board President

