

Jennifer L. Gaffney, *Superintendent*  
Carrie Tibbles, *Principal*  
Julie Gayne, *Treasurer*  
Sheri Rose, *District Clerk*



***Sackets Harbor Central School District***

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**Board of Education**  
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September 20, 2017

Dear Sackets Harbor School Community,

On Thursday, October 5, 2017 our school building will conduct an annual off-site evacuation drill starting at 1:15 pm. This drill will involve leaving school premises and walking to a designated external sheltering site. Dismissal will occur from the sheltering site as a practice for our transportation department should the need ever arise for emergency busing. It is imperative that parents/guardians communicate a clear after-school plan for their student on this day and be aware that no changes will be accepted after noon.

Students who are picked up, attend SACC, participate in sports, or elementary students who walk home will be transported back to Sackets Harbor Central School no later than 2:30 pm. Students in Grades 6-12 will be permitted to walk home from the designated sheltering site given the close proximity to the school.

Should you have any questions or concerns about this upcoming drill, please do not hesitate to contact either one of us.

Your Partners in Education,

Jennifer Gaffney, Superintendent

Carrie Tibbles, Building Principal

John Middlestate, Transportation Supervisor/Head Mechanic